



**To: Prospective Applicants for Oil and Gas
Exploration, Development, & Production
Facilities Located Within Coastal Waters
General Permit**

Attached is a **Coastal Waters Oil and Gas Facility General Permit Notice of Intent (NOI) CWOGF-G**, for a Louisiana Pollutant Discharge Elimination System (LPDES) permit, authorized under EPA's delegated NPDES program under the Clean Water Act. To be considered complete, every item on the form must be addressed and the last page signed by an authorized company agent. If an item does not apply, please enter "NA" (for not applicable) to show that the question was considered.

Two copies (one original and one copy) of your **completed NOI**, each with a marked **U.S.G.S. Quadrangle map** or equivalent attached, should be submitted to:

Mailing Address:

Department of Environmental Quality
Office of Environmental Services
Post Office Box 4313
Baton Rouge, LA 70821-4313
Attention: Water Permits Division

Physical Address (if NOI is hand delivered):

Department of Environmental Quality
Office of Environmental Services
602 N Fifth Street
Baton Rouge, LA 70802
Attention: Water Permits Division

Unless otherwise notified in writing by the Office of Environmental Services (Office) or prohibited in Part I.A. of the permit, all persons operating a source or conducting an activity that results in a discharge as described above are eligible for coverage under this general permit. Upon submittal of a properly completed NOI to this Office, such persons will become permittees and will be authorized to discharge under this general permit after fourteen (14) calendar days of a hand delivered NOI to LDEQ, or 14 days after the postmark date on the envelope that contained the NOI, or 14 days after receipt of an electronic administrative completeness letter for applications submitted online. Operators who fail to notify this Office of their intent to be covered are not authorized to discharge under this general permit.

In accordance with LAC33:IX.1111 and 1123 Table 3, discharges into first named water bodies which have been designated by the State as Outstanding Natural Resource Waters are prohibited.

In addition, the plans and specifications for sanitary treatment plants must be approved by the Louisiana DHH, Office of Public Health at the address above.

A copy of the LPDES regulations may be obtained from the Department's website at <http://www.deq.louisiana.gov/portal/tabid/1674/Default.aspx>.

For questions regarding this NOI please contact the Water Permits Division at (225) 219-9371.

Date _____
Agency Interest No. AI _____
LPDES Permit No. LA _____

Please check: ☐ Initial Permit
☐ Permit Modification
☐ Permit Renewal
☐ Existing Facility

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY
Office of Environmental Services
Post Office Box 4313
Baton Rouge, LA 70821-4313
PHONE#: (225) 219-9371

LPDES NOTICE OF INTENT TO DISCHARGE
WASTEWATER FROM OIL AND GAS EXPLORATION, DEVELOPMENT, &
PRODUCTION FACILITIES LOCATED WITHIN COASTAL WATERS
(Attach additional pages if needed.)

SECTION I - FACILITY INFORMATION

- A. Permit is to be issued to the following:** (must have operational control over the facility operations - see LAC 33:IX.2501.B and LAC 33:IX.2503.A and B).

1. Legal Name of Applicant (Company, Partnership, Corporation, etc.) _____

Facility Name _____

Mailing Address _____

Zip Code: _____

If applicant named above is not also the owner, state owner name, phone # and address.

Please check status:

☐
☐

Federal
State

☐
☐

Parish
Public

☐
☐

Municipal
Private

☐

Other: _____

Does this facility meet the requirements of 316(b) Rule Phase III under 40 CFR Parts 9, 122, 123, et al.? This rule applies to new offshore and coastal oil and gas extraction facilities for which construction commenced after 7/16/06 that have an intake structure with a design flow of greater than 2 million gallons per day (MGD) and withdraw at least 25 percent of the water exclusively for cooling purposes. Yes ☐ No ☐ **If no, please complete and submit this permit application, accordingly. If yes, submit an IND permit application.**

2. Location of facility. Please provide a specific street, road, highway, interstate, and/or River Mile/Bank location of the facility for which the NOI is being submitted.

Oil & Gas Field: _____

City (or nearest city): _____

Parish _____

SECTION I - FACILITY INFORMATION (continued)

Platform Coordinates:

Latitude- ____ deg. ____ min. ____ sec. Longitude- ____ deg. ____ min. ____ sec.

UTM Coordinates: X= _____ Y= _____

Method of Coordinate Determination: _____

(Quad Map, Previous Permit, website, GPS)

Is the facility located on Indian Lands? ☐ Yes ☐ No

3. Name & Title of Contact Person at Facility _____

Phone _____ Fax _____ e-mail _____

B. Name and address of responsible representative who completed the NOI:

Name & Title _____

Company _____

Phone _____ Fax _____ e-mail _____

Address _____

C. Discharges Requiring Approval from the Division of Historic Preservation:

If this NOI is being completed for a facility that has not yet been constructed, you should contact the *Section 106 Review Coordinator in the Office of Cultural Development, Archaeology Division (P. O. Box 44247, Baton Rouge, LA 70404 or telephone (225) 342-8170)* to determine if construction activities or the proposed discharges will adversely affect properties listed or eligible for listing in the National Register of Historic Places.

☐ This is an existing facility and no construction activities related to this NOI are proposed.

☐ This is a proposed facility and construction activities are not yet complete but I have obtained approval from the State Historic Preservation Officer for the proposed construction activities. (You must keep a copy of the approval letter on file with your facility's permit records and compliance records.)

NOTE: If you have proposed construction and have not obtained the necessary approval from the Section 106 Review Coordinator for proposed construction activities at this site, then you are NOT ELIGIBLE for automatic coverage under this general permit. LPDES permit coverage cannot be obtained UNTIL you obtain written approval from the State Historic Preservation Officer for construction activities at the proposed site.

D. Facility Information

1. Please check the facility type applying for coverage:

☐ Stationary Production Facility

☐ Mobile Production Facility (mobile production rigs or platforms, does not include drilling, workover, or completion barges)

☐ Individual Well that will NOT tie into existing, permitted production facility

☐ Individual Well that will tie into existing, permitted production facility operated by this Operator. Permit No.: _____

SECTION I - FACILITY INFORMATION (continued)

☐ Individual Well that will tie into an existing production facility operated by another operator
Operator: _____ Permit No.: _____

☐ Wildcat Well (i.e., a well drilled in an area where no oil or gas production exists)

☐ Other: _____

2. Reportable Quantity Releases: As defined in 40 CFR 110.3, a Reportable Quantity (RQ) release of oil is "the amount of oil that violates applicable water quality standards or causes a film or sheen upon, or a discoloration of, the surface of the water or adjoining shorelines or causes a sludge or emulsion to be deposited beneath the surface of the water or upon adjoining shorelines." The RQs for other substances are listed in 40 CFR 117.3 and 302.4. Has there been a RQ release of oil or hazardous substances at this facility in stormwater since November 16, 1987?

☐ Yes ☐ No

3. Has this facility had a release of oil or produced water directly to waters of the state since November 16, 1987?

☐ Yes ☐ No

SECTION II – SITE HISTORY

A. Date operations began at this site: _____

B. Is the current operator the original operator? ☐ Yes ☐ No

If **no**, give a reverse chronological list of previous operators. Include the company name and telephone number (if available), and the dates through which the company operated this facility.

Please note: This portion of the NOI is for data collection purposes only and will be used for an LDEQ records cleanup project; therefore, this list is not a mandatory requirement to be filled out by the applicant. However, LDEQ respectfully requests the applicant provide any of this information if it is known.

Company	Dates of Operation		Telephone Number
	From	To	

SECTION III – DISCHARGE INFORMATION

A. Provide the following discharge information:

1. If a new discharge, when do you expect to begin discharging? _____
2. Indicate how the wastewater reaches state waters (named water bodies). This will usually be either *directly*, by *open ditch* (if it is a highway ditch, indicate the highway), or by *pipe*. Please specifically name all of the minor water bodies that your wastewater will travel through on the way to a major water body. This formation can be obtained from U.S.G.S. Quadrangle Maps. Include river mile of discharge point if available.

By _____ (effluent pipe, ditch, etc.);
thence into _____ (Parish drainage ditch, canal, etc.);
thence into _____ (named bayou, creek, stream, etc.);
thence into _____ (river, lake, etc.).

3. Are the waste waters discharged into a tidally influenced waterbody?

☐ Yes ☐ No

4. Treatment Method. Please be specific.

5. Discharges of Reserve Pit Dewatering Effluent.

☐ I hereby certify that the facility's reserve pit(s) have NOT received drilling fluids and/or drill cuttings on or after December 15, 1996.

☐ I hereby certify that the facility's reserve pit(s) have received drilling fluids and/or drill cuttings on or after December 15, 1996.

6. Sanitary Wastewater Discharges

Does there exist or will in the future there exist a sanitary wastewater treatment unit (USCG Marine Sanitation Device, Package Treatment Plant, etc..) that utilizes chlorination as a means of achieving disinfection?

☐ Yes ☐ No

Will the facility discharge directly into a waterbody designated as an Oyster Propagation area, as stated in LAC 33:IX.1123.Table 3?

☐ Yes ☐ No

7. Is the facility located within 1300 feet of an active oyster lease?

☐ Yes ☐ No

Is the facility located in an Outstanding Natural Resource Waterbody?

☐ Yes ☐ No

If yes for either of the above questions (number 7), the 14 day automatic coverage does not apply. Facility is required to submit an IND application to this Office for further review.

SECTION IV – COMPLIANCE HISTORY

Report the last three year history of all violations and enforcement actions for the facility, as operated by the current permittee, a summary of all permit excursions including effluent violations reported on the facility's Discharge Monitoring Reports (DMRs) and bypasses which exceeded permit limitations. Using a brief summary, report on the current status of all administrative orders, compliance orders, notices of violation, cease and desist orders, and any other enforcement actions either already resolved within the past 3 years or currently pending. The state administrative authority may choose, at its discretion, to require a more in-depth report of violations and compliance actions for the applicant covering any law.

SECTION V – LAC 33.I.1701 REQUIREMENTS

- A. Does the company or owner have federal or state environmental permits identical to, or of a similar nature (i.e. oil and gas E & P Operations), to the permit for which you are applying in other states? (This requirement applies to all individuals, partnerships, corporations, or other entities who own a controlling interest of 50% or more in your company, or who participate in the environmental management of the facility for an entity applying for the permit or an ownership interest in the permit.)

☐ Permits in Louisiana. List Permit Numbers: _____

☐ Permits in other states (list states): _____

☐ No other environmental permits.

- B. Do you owe any outstanding fees or final penalties to the Department? ☐ Yes ☐ No

If yes, please explain. _____

- C. Is your company a corporation or limited liability company? ☐ Yes ☐ No

If yes, is the corporation or LLC registered with the Secretary of State? ☐ Yes ☐ No

If yes, attach a copy of your company's Certificate of Registration and/or Certificate of Good Standing from the Secretary of State.

SECTION VI – MAPS/DIAGRAMS

A. A Topographic Map MUST be provided with all NOIs.

Attach to this NOI a map or a copy of a section of the map which has been highlighted to show the path of your wastewater from your facility to the first named waterbody. Include on the map the area extending at least one mile beyond your property boundaries. Indicate the outline of the oil & gas field name/ State Lease number, the outline of the facility, the location of each of its existing and proposed discharge structures, and any existing hazardous waste treatment storage or disposal facilities.

A U.S.G.S. 1:24,000 scale map (7.5' Quadrangle) would be appropriate for this item. Appropriate maps can be obtained from local government agencies such as DOTD or the Office of Public Works. Maps can also be obtained online at <http://map.ldeq.org/>. Private map companies can also supply you with these maps. If you cannot locate a map through these sources you can contact the

Louisiana Department of Transportation and Development at:

1201 Capitol Access Road
Baton Rouge, LA 70802
(225) 379-1107
maps@dotd.louisiana.gov

B. Site Diagram. Attach to this application a complete site diagram of the facility demonstrating how the wastewater flows through the facility into each clearly labeled discharge point (including all treatment points). Indicate stormwater flow pattern on this map or provide additional maps if needed. Identify the location of the front gate of the facility. Hand drawn diagrams are acceptable.

According to the Louisiana Water Quality Regulations, LAC 33:IX.2503, the following requirements shall apply to the signatory page in this application:

Chapter 25. Permit Application and Special LPDES Program Requirements

2503. Signatories to permit applications and reports

- A. All permit applications shall be signed as follows:
1. For a corporation - by a responsible corporate officer. For the purpose of this Section responsible corporate officer means:
 - (a) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or
 - (b) The manager of one or more manufacturing, production, or operating facilities provided: the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations and initiating and directing other comprehensive measures to ensure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken together complete and accurate information for permit application requirements; and the authority to sign documents has been assigned or delegated to the manager in accordance with corporation procedures.
- NOTE:** LDEQ does not require specific assignments or delegations of authority to responsible corporate officers identified in the Permit **Standard Conditions, Section D.10.a.(1)(a)**. The agency will presume that these responsible corporate officers have the requisite authority to sign permit applications unless the corporation has notified the state administrative authority to the contrary. Corporate procedures governing authority to sign permit applications may provide for assignment or delegation to applicable corporate positions under Permit **Standard Conditions, Section D.10.a.(1)(b)** rather than to specific individuals.
2. For a partnership or sole proprietorship - by a general partner or the proprietor, respectively; or
 3. For a municipality, state, federal or other public agency – by either a principal executive officer or ranking elected official. For the purposes of this section a principal executive officer of a federal agency includes:
 - (a) The chief executive officer of the agency, or
 - (b) A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrators of EPA).
- B. All reports required by permits and other information requested by the state administrative authority shall be signed by a person described in Permit **Standard Conditions, Section D.10.a.**, or by a duly authorized representative of that person. A person is a duly authorized representative only if:
1. The authorization is made in writing by a person described in Permit **Standard Conditions, Section D.10.a.**

1. The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company, (a duly authorized representative may thus be either a named individual or any individual occupying a named position); and
 3. The written authorization is submitted to the state administrative authority.
- C. Changes to authorization. If an authorization under Permit **Standard Conditions, Section D.10.b** is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization satisfying the requirements of **Section D.10.b** must be submitted to the state administrative authority prior to or together with any reports, information, or applications to be signed by an authorized representative.
- D. Any person signing any document under Permit **Standard Conditions, Section D.10.a. or b** shall make the following certification:
- "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

SIGNATORY AND AUTHORIZATION

Pursuant to the Water Quality Regulations (specifically LAC 33:IX.2503) promulgated September 1995, the state permit application must be signed by a responsible individual as described in LAC 33:IX.2503 and that person shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Signature _____

Printed Name _____

Company _____

Title _____

Date _____

Telephone _____

CHECKLIST

To prevent any unnecessary delay in the processing of your notice of intent to be covered under the general permit, please take a moment and check to be certain that the following items have been addressed and enclosed:

1. ALL questions and requested information have been answered (N/A if the question or information was not applicable).
2. ALL required maps, drawings, lab analysis, and other reports are enclosed.
3. The appropriate person has signed the signatory page.
4. Please forward the original and two copies of this application and all attachments.

ANY APPLICATION THAT DOES NOT CONTAIN ALL OF THE REQUESTED INFORMATION WILL BE CONSIDERED INCOMPLETE. APPLICATION PROCESSING WILL NOT PROCEED UNTIL ALL REQUESTED INFORMATION HAS BEEN SUBMITTED.

NOTE: UPON RECEIPT AND SUBSEQUENT REVIEW OF THE APPLICATION BY THE PERMITS DIVISION, YOU MAY BE REQUESTED TO FURNISH ADDITIONAL INFORMATION IN ORDER TO COMPLETE THE PROCESSING OF THE PERMIT.